

Memorandum



Date: March 7, 2006

Agenda Item No. 8(O)(1)(C)

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Bid Award Recommendations

This item is amended in order to remove one vendor from Subitem 3.3, handwritten page 27 (Disposal of Hazardous Waste).

RECOMMENDATION

It is recommended that the Board of County Commissioners (BCC) approve the attached award of competitive contracts, award of a competitive contract to departments that rely on the People Transportation Plan (PTP) funds and contract modifications. The allocations shown represent the maximum authorized spending authority based on an estimated value of purchases, and in no way guarantee the value of orders placed with the awarded vendors.

BACKGROUND

Section 1 AWARD OF COMPETITIVE BIDS

One contract in this section [1.1] has been awarded under the County Manager's delegated authority to the low responsive, responsible bidder(s) who met the bid specifications in accordance with established policies and procedures. Departments that rely on the People Transportation Plan (PTP) funds were not part of that award since PTP legislation requires that the use of any contract involving Surtax funds must be approved by both the Board of County Commissioners (BCC) and the Citizens' Independent Transit Trust (CITT). Approval to award this contract for these departments is now requested.

The other contracts in this section [1.2, 1.3 and 1.4] are recommended for award to the lowest responsive, responsible bidder(s) who meet the bid specifications in accordance with established policies and procedures.

Award of Item 1.1 (Wiping Cloths (Rags) and Fiber Wipers) is to establish a replacement contract for the purchase of wiping cloths (rags) and fiber wipers for various County departments.

Award of Item 1.2 (Electronic Parts and Supplies) is to establish a contract for the purchase of electronic parts and supplies for various County departments.

Award of Item 1.3 (Trees, Palms, Landscaping Services and Relocation of Trees and Palms) is to establish a contract for trees, palms, landscaping services and relocation of trees and palms for various County departments.

Award of Item 1.4 (Paper and Plastic Items) is to establish a replacement contract for the purchase of paper and plastic items such as paper plates, forks, spoons, toilet paper and paper towels for various County departments.

Section 2 REJECTED BIDS

A bid may be rejected when adverse conditions exist such as the proposal not conforming to the specifications and/or solicitation documents, insufficient financial resources, technical ability, physical capacity and/or skill of the vendor, unfair and unreasonable pricing, insufficient competition and for any other cause in the best interest of the County.

There are no items for this section.

Section 3 COMPETITIVE CONTRACT MODIFICATIONS

A competitive contract modification is an action where the requested supplemental allocation for goods or services is within the scope of the original contract award and allocation.

Item 3.1 (Portable Generators, Purchase, Repairs and Original Equipment Manufacturer) is for additional spending authority for the purchase and repair of original equipment manufacturer (OEM) for portable generators, and purchase of spare parts, as well as, the purchase of portable generators for the General Services Administration and Miami-Dade Police Departments.

Item 3.2 (Uniforms and Accessories) is for additional spending authority to allow the Miami-Dade Fire Rescue Department to purchase uniforms for new recruits.

Item 3.3 (Disposal of Hazardous Waste) is for additional spending authority and time to ensure continuity of disposal of hazardous waste services for various County departments pending the award of the replacement contract.

Section 4 PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER GOVERNMENTAL ENTITIES

The County occasionally accesses contracts competed and awarded by federal, state and local governments, and by not-for-profit organizations, when it is legally permissible, it is determined to be in the best interest of the County, and the item is not available through an existing County contract.

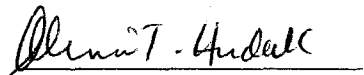
There are no items for this section.

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**Section 5 REQUESTS FOR AUTHORITY TO EXERCISE "OPTIONS-TO-RENEW"
(OTR's) UNDER EXISTING CONTRACTS THAT WOULD BRING THE
CUMULATIVE CONTRACT VALUE TO MORE THAN \$1 MILLION**

The contracts listed in this section require approval to exercise any future "option-to-renew" (OTR) contained in the contracts that would, if exercised, bring the cumulative value of the contract over \$1 million. Each of the contracts was awarded using full and open competition under the County Manager's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38, and each contains an OTR provision that would, in the future, if exercised, bring the cumulative value of the contract above \$1 million.

There are no items for this section.


Alina T. Hudak
Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: March 7, 2006

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(C)

Please note any items checked.

- _____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- _____ 6 weeks required between first reading and public hearing
- _____ 4 weeks notification to municipal officials required prior to public hearing
- _____ Decreases revenues or increases expenditures without balancing budget
- _____ Budget required
- _____ Statement of fiscal impact required
- _____ Bid waiver requiring County Manager's written recommendation
- _____ Ordinance creating a new board requires detailed County Manager's report for public hearing
- _____ Housekeeping item (no policy decision required)
- _____ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(C)
03-07-06

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS, AND AWARD OF A COMPETITIVE CONTRACT TO DEPARTMENTS THAT RELY ON THE PEOPLE TRANSPORTATION PLAN (PTP) FUNDS, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, AND CONTRACT MODIFICATIONS FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

WHEREAS, a description of the competitive contract awards and contract modifications for the purchase of goods and services, are attached and incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the award of competitive contracts, the award of a competitive contract funded by People Transportation Plan (PTP) funds, the authority to exercise options-to-renew established thereunder and contract modifications for the purchase of goods and services.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of March, 2006. This Resolution and contract, if not vetoed, shall become effective in accordance with Resolution No. R-377-04 with the exception of those items which the attached list specifically describes as funded or potentially funded by proceeds from the Charter County Transit System Surtax. The effectiveness of those items is subject to the provisions of subsection (e) of section 29-124 of the County Code which specifies "no award shall be effective and no contractual relationship shall arise with the county unless and until approved by the [Citizen's Independent Transportation] Trust or re-affirmed by the County Commission".

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency. [Signature]

Hugo Benitez

By: _____
Deputy Clerk

SECTION # 1
AWARD OF COMPETITIVE BIDS

It is recommended that the Board of County Commissioners award Item 1.1 *to the extent it is funded by People Transportation Plan (PTP) funds/proceeds from the Charter County Transit System Sales Surtax*, and award Items 1.2, 1.3, 1.4 and 1.5 to the bidder(s) meeting specifications. All items listed in this section were solicited through formal competitive bidding procedures.

Item 1.1

RECOMMENDATION

It is recommended that the County award this contract to the Miami-Dade Transit and Public Works Departments for the purchase of wiping cloths.

Contract No.: M6634-4/10

Contract Title: **Wiping Cloths (Rags) and Fiber Wipers**

Description: This replacement contract is for the purchase of wiping cloths (rags) and fiber wipers for various County departments.

Term: One year with four, 1 year options-to-renew

Contract Amount: \$182,650 for one year

**Using/Managing Agencies
and Funding Sources:**

<u>Department Using PTP Funds</u>	<u>Allocation</u>	<u>Funding Source</u>
Public Works	\$ 7,000	General and PTP
Transit	<u>\$40,000</u>	Operating and PTP
Sub-total:	\$47,000	

<u>Other Departments</u>	<u>Allocation</u>	<u>Funding Source</u>
Fire Rescue	\$ 650	General Funds
GSA	\$ 18,500	General Funds
Housing	\$ 7,500	Federal Funds
Park and Recreation	\$ 15,000	General Funds
Police	\$ 1,000	General Funds
Seaport	\$ 8,000	Operating Revenue
Solid Waste	\$ 5,000	Operating Revenue
Water and Sewer	<u>\$ 80,000</u>	Operating Revenue
Sub-total other departments:	\$135,650	

Previous Contract Usage:	\$272,500 for one year
Method of Award:	To the lowest priced responsive, responsible vendor on an item-by-item basis.
Vendor:	Troy Industries, Inc.
Contract Measures:	Small Business Enterprise (SBE) Bid Preference was applied but did not affect the outcome of the award.
Review Committee Date:	June 1, 2005; Item 6-06
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage does not apply.
User Access Program (UAP):	This contract includes the 2% User Access Program provision. The User Access Program discount will be collected for all purchases that do not have a Federal funding source.
Contract Managers:	Malcolm Clark, Procurement Agent Department of Procurement Management
	This contract includes allocations for ten departments. Each department will designate a Contract Manager.
Contract Effective Date:	The contract is currently in effect. The purchase order formally adding the Transit and Public Works Departments will be effective only after approval by the Citizens' Independent Transportation Trust (CITT) or re-affirmed by the Board of County Commissioners.

COMMENTS

Authorization is requested to add allocations for the Miami-Dade Transit and Public Works Departments. The original contract was awarded under the County Manager's delegated authority, however, the allocation for these departments requires Board of County Commissioners (BCC) and Citizens' Independent Transportation Trust (CITT) approval.

The reduction in the estimated contract usage between the new and previous contract results from a review of previous allocations and releases for each department.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit and Public Works Departments. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the half penny sales tax. The total cost of this contract will be distributed through the allocation model.


The bid was advertised on the DPM website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. Forty-eight announcements were issued (including electronic announcements). There were no packages sold, and 26 were downloaded. Four bids were received.

Memorandum



Date: January 11, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Recommendation for Approval to Award Contract No. 0127-4/10-OTR to
Establish a New Contract for Electronic Parts and Supplies for Various Miami
Dade County Departments

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the award of this contract to establish a contract for the acquisition of electronic parts and supplies.

CONTRACT NO: 0127-4/10-OTR

CONTRACT TITLE: Electronic Parts and Supplies

DESCRIPTION: This contract will establish a pool of pre-qualified of bidders to supply electronic parts and supplies as needed by the County

APPROVAL TO ADVERTISE: July 5, 2005

TERM: One year with four one year options-to-renew

CONTRACT AMOUNT: \$ 3,873,850 for a one-year period

USING/MANAGING AGENCIES AND FUNDING SOURCES:

<u>Departments</u>	<u>Allocation</u>	<u>Funding Source</u>
Aviation	100,000	Revenue Funds
Communications	10,000	General Funds
Corrections and Rehabilitation	30,000	General Funds
Enterprise Technology Services Department	225,000	General Funds
Environmental Resources Management	4,500	Proprietary Funds
Fire Rescue	10,850	District Funds
General Services Administration	112,500	General Funds
Judicial Administration	21,000	General Funds
Miami Dade Housing Agency	15,000	General Funds
Miami Dade Police	50,000	General Funds
Miami Dade Transit Agency	1,260,000	General & PTP Funds
Miami Dade Water and Sewer	1,900,000	Operating Revenue

Chairman Joe A. Martinez
and Members, Board of County Commissioners
Memorandum – Electronic Parts and Supplies
Page 2

Parks and Recreation	60,000	General Funds
Public Works	54,000	General & PTP Funds
Seaport	20,000	General Funds
Vizcaya	1,000	General Funds

**PREVIOUS CONTRACT
ALLOCATION:**

\$5,399,275 for eighteen months (\$3,481,195 of which has been released to date)

METHOD OF AWARD:

To vendors who meet the qualification requirements and as outlined in the bid solicitation. Additional vendors that meet the solicitation criteria may be added during the contract term. As the County determines the need for electronic parts and supplies, vendors will be invited to provide competitive price quotes to supply the equipment, parts and accessories specified.

**VENDORS RECOMMENDED
FOR AWARD:**

Alfa Electronics Supply Inc.
B&R Electronics Supply
Condo Electric Industrial Supply Inc.
Electropower Utility Sales Co.
Miami Breaker Inc.
Master International
Newark In one
Southern Electric Supply Inc (Pending Affirmative Action Plan)

**VENDORS NOT RECOMMENDED
FOR AWARD:**

None

CONTRACT MEASURES:

Small Business Enterprise (SBE) Bid Preference to be applied during the spot bidding process

REVIEW COMMITTEE DATE:

May 18, 2005

LIVING WAGE:

Not Applicable

USER ACCESS PROGRAM (UAP):

The contract does include the 2% User Access Fee. The fee will be applied by the departments while performing the spot market purchases.

LOCAL PREFERENCE:

Applied during the spot market process in accordance with the applicable ordinance.

CONTRACT MANAGER(S):

Services under this contract will be accessed by 17

departments, each of which will designate its own project manager to monitor the department's use of the contract. The DPM procurement agent is Ms. Basia Pruna.

**ESTIMATED CONTRACT
COMMENCEMENT DATE:**

The effective date of this contract will be the first day of the month following expiration of the Mayoral veto period, completion of the period stipulated for reconsideration of the approval by the BCC, and provision of all required insurance certificates by the vendors.


BACKGROUND:

This is a multi department contract for the acquisition of Electronic Parts and Supplies. Vendors will be pre-qualified to participate in spot market quotes that will be conducted by County departments on an as needed basis.

The bid was advertised on the County's website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. A total of 57 announcements were issued and 39 bid packages were downloaded from the County's website. No bid packages were sold. Eight bids were received.

The estimated contract allocation of \$3,873,850 is slightly higher than the expenditures to date on the current contract (\$3,481,195 in a 15-month period) due to an expected higher volume of purchases. The total current allocation of \$5,399,275 is expected to be exhausted by the expiration of the current contract on March 31, 2006.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County will be used to pay for part of the costs of the services rendered under this contract for the Public Works and Transit Departments only. Consequently, the Citizen's Independent Transportation Trust is required to approve the allocations for these departments prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the half penny sales tax. The costs of this contract for the Public Works and Transit Departments will be distributed through the allocation model.

 1/5/06
Assistant County Manager

Memorandum



Date: January 11, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name.

Subject: Approval to Award Contract No. 5066-1/06-OTR-LW for the Purchase of Trees, Palms, Landscaping Services and Relocation of Trees and Palms.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the award of this contract for the purchase of Trees, Palms, Landscaping Services and Relocation of Trees and Palms to various County Departments. The contract will be awarded in accordance with the terms and conditions contained in the solicitation document.

CONTRACT NO: 5066-1/06-OTR-LW

CONTRACT TITLE: Trees, Palms and Landscaping Services, and Relocation of Trees and Palms.

DESCRIPTION: To establish a replacement contract for the purchase of Trees, Palms and Landscaping Services, and Relocation of Trees and Palms.

APPROVAL TO ADVERTISE: March 1, 2005

TERM: Twelve months with one, six month period option-to-renew for renew.

CONTRACT AMOUNT: \$1,860,000

USING/MANAGING AGENCIES AND FUNDING SOURCES:

Department	Allocation	Funding Source
Aviation	\$ 160,000	Revenue Funds
Fire Rescue	\$ 85,000	District Funding
GSA	\$ 50,000	General Funds
Housing Agency	\$ 30,000	Federal Funds
Park & Recreation	\$ 760,000	General Funds
Public Works	\$ 760,000	General, Capital, and PTP Funds
Seaport	\$ 15,000	Operating Funds
Total	\$1,860,000	

PREVIOUS CONTRACT USAGE: \$5,605,250 for the previous contract period from November 1, 2003 to October 31, 2005 (24 months).

METHOD OF AWARD: Group I is awarded to a pool of pre-qualified vendors who will be invited to submit spot market pricing when a need for trees, palms and landscaping services is identified.

Group 2 is for trees and palms relocation is being recommended for award to the three responsive, responsible bidders who bid the lowest price for each of the eleven items in the group. The lowest bidder will be considered the primary vendor and will be given the first opportunity to perform. The second and third lowest bidders will be considered the secondary and tertiary vendors, respectively.

There is no guarantee a pre-qualified vendor will be awarded a purchase order under this contract.

**VENDORS RECOMMENDED
FOR AWARDED:**

Group I:

A Native Tree Service
Arazoza Brothers Corporation
South Florida Maintenance Services, Inc.
Superior Landscaping and Lawn Service, Inc.
Vila and Son Landscaping Corporation

Group II:

Arazoza Brothers Corporation; secondary for items 8 & 9.
South Florida Maintenance Services, Inc.; primary for item 3, secondary for items 2 and 10, and tertiary for items 1, 4, 5, 6, and 7.
Superior Landscaping and Lawn Service, Inc.; primary for items 1, 2, 4, 5, 6, 8, 10, and 11, secondary for item 7, and tertiary for items 3 and 9.
Vila and Son Landscaping Corporation; primary for items 7, and 9, secondary for items 1, 3, 4, 5, 6, and 11, and tertiary for items 2, 8, and 10.

**VENDORS NOT RECOMMENDED
FOR AWARDED:**

None

CONTRACT MEASURES:

This contract does not contain Small Business Enterprise (SBE) measures as it was opened prior to the commencement of the SBE Program.

LIVING WAGE:

The services provided are covered by the Living Wage Ordinance.

USER ACCESS PROGRAM (UAP): This contract includes the 2% User Access Program provision for all allocations that do not have a Federal fund source. The User Access fee will be collected.

Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
Award of Contract for Trees, Palms & Landscaping Services, and Relocation of Trees & Palms
Page 3

LOCAL PREFERENCE: Applied in accordance with the Local Preference Ordinance with no impact on the initial award recommendation. Local preference procedures will be applied to all future spot market purchases.

CONTRACT MANAGER(S): Jose A. Sanchez, Sr. Procurement Agent
Department of Procurement Management

This contract includes allocations for seven departments. Each department will designate a Contract Manager.

ESTIMATED CONTRACT COMMENCEMENT DATE: The effective date of this contract will be ten (10) days after expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the Board of County Commissioners. The allocation for the Public Works Department will become effective only after approval by the Citizens' Independent Transportation Trust (CITT) or re-affirmed by the County Commission.

BACKGROUND:

This contract will allow the County to purchase Trees, Palms and Landscaping Services, and Relocation of Trees and Palms. Additional vendors meeting the minimum qualifications specified in the bid documents, and the County's administrative and legislative requirements, may be added to the pool during the term of the contract for Group I only.

Superior Landscaping and Lawn Service, Inc. and Vila and Son Landscaping Corporation submitted a tie bid for price Group II; item 7. Therefore an affidavit was obtained to break the tie. Based on the affidavits results, Vila & Sons became the primary vendor, Superior Landscaping, the secondary vendor, and South Florida Maintenance, Inc., became the tertiary vendor.

Small Business Enterprise (SBE) measures were not included in the solicitation as the bid opening occurred prior to implementation of the SBE Program. This contract does not include annual option-to-renew periods to ensure a replacement is reviewed for SBE measures.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County may be used to fund a part of the costs of this contract for the Public Works Department. Consequently, the Citizens' Independent Transportation Trust is required to approve the expenditure prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the half penny sales tax. The total cost of this contract will be distributed through the allocation model.

Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
Award of Contract for Trees, Palms & Landscaping Services, and Relocation of Trees & Palms
Page 4

This bid was advertised on the County's website and in four local newspapers: Diario Las Americas, Miami Times, Daily Business Review, and Haiti En Marche. The County issued 108 announcements, no bid packages were sold, and 43 bid packages were downloaded. The County received 5 bids.


Assistant County Manager

Memorandum



Date: January 12, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "G. Burgess", written over the printed name of the County Manager.

Subject: Approval to Award Contract No. M7135-4/10-OTR to Provide Paper and Plastic Items

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the award of a contract to provide paper and plastic items to various County departments. The items which include paper plates, forks, spoons, toilet paper, and paper towels are set aside for Small Business Enterprise (SBE) vendors only.

CONTRACT NO: M7135-4/10-OTR

CONTRACT TITLE: Paper and Plastic Items

DESCRIPTION: To establish a replacement contract to provide paper and plastic items such as paper plates, forks, spoons, toilet paper, and paper towels to various Miami-Dade County departments.

APPROVAL TO ADVERTISE: June 21, 2005

TERM: One year with four one-year options-to-renew

CONTRACT AMOUNT: \$1,482,000 for one year

**USING/MANAGING AGENCIES
AND FUNDING SOURCES:**

Department	Allocation	Funding Source
Miami-Dade Aviation	\$35,000	Revenue Funds
Community Action Agency	\$43,000	Federal Funds
Department of Corrections & Rehabilitation	\$727,000	General Funds
Miami-Dade Fire	\$27,000	General Funds
General Services Administration	\$300,000	Operating Funds
Miami-Dade Housing Agency	\$10,000	Federal Funds
Human Services	\$69,000	General Funds
Miami-Dade Library	\$30,000	General Funds
Medical Examiner	\$1,000	General Funds
Miami-Dade Transit	\$22,000	Operating & PTP Funds
Police Department	\$35,000	General Funds
Park & Recreation	\$97,000	General Funds
Public Works	\$15,000	PTP & Operating Funds
Miami-Dade Seaport	\$50,000	General Funds
Solid Waste Management	\$5,000	Operating Revenue
Miami-Dade Water & Sewer	\$16,000	Operating Revenue

Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
Paper and Plastic Items
Page 2

**PREVIOUS CONTRACT
ALLOCATION:**

\$1,602,000 for one year.

METHOD OF AWARD:

Awards will be made to the responsive, responsible Small Business Enterprise (SBE) bidder who offers the lowest price for each item.

**VENDORS RECOMMENDED
FOR AWARD:**

Allied Paper Company
District Health Care, Inc.
Faycroft Interior
Total Connection

**VENDORS NOT RECOMMENDED
FOR AWARD:**

The following vendors are not recommended for award as these forms were not certified SBE Firms when the bids were opened:

Chemetel Supplies
Davida
East Continental Supplies
Rex Chemical Corp.

Puryear Inc. is not being recommended because the firm failed to sign its bid submittal.

CONTRACT MEASURES:

Small Business Enterprise (SBE) Set-Aside.

REVIEW COMMITTEE DATE:

March 3, 2005.

LIVING WAGE:

Not applicable to the services provided under this contract.

**USER ACCESS PROGRAM
(UAP):**

The contract includes the 2% User Access Program (UAP) provision for all allocations that do not have a federal funding source. The UAP discount will be collected.

LOCAL PREFERENCE:

The Local Preference was applied in accordance with Ordinances with no impact on the award.

CONTRACT MANAGER(S):

Sherry Clentscale, Department of Procurement Management.

This contract will be used by sixteen County departments and each department has designated a department specific contract manager.

**ESTIMATED CONTRACT
COMMENCEMENT DATE:**

The effective date of this contract will be 10 days after expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the

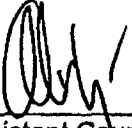
Board of County Commissioners. The allocation for the Public Works and Miami-Dade Transit departments will become effective only after approval by the Citizens' Independent Transportation Trust (CITT) and re-affirmed by the Board of County Commissioners.

BACKGROUND

The contract will be utilized by sixteen Miami-Dade County Departments and has been set aside for SBE participation only. The Corrections and Rehabilitation Department, the largest user on this contract, provides paper items for the jails which currently house approximately 7,000 inmates at seven jail facilities. The decrease in allocation for this replacement contract compared to that of the previous contract resulted from a department by department review of actual expenditures and the projected use over the next 12 months.

The bid was advertised on Miami-Dade County's website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. A total of 119 announcements were issued (including electronic distribution to prospective vendors). A total of nine bids were received in response to the solicitation. Four of the nine bids were received from Chemetel Supplies, Davida, East Continental Supplies, and Rex Chemical Corp. that are not certified SBE firms. The bid received from Puryear, Inc. was deemed non-responsive as Puryear failed to sign the bid submittal as stipulated in the bid documents. Each of the remaining 4 bidders was the low priced, responsive and responsible bidder on at least one bid item and all four firms are being recommended for award.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County will be used to fund a part of the costs of this contract for the Transit and Public Works Departments only. Consequently, the Board of County Commissioners and Citizen's Independent Transportation Trust approvals are required prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the half penny sales tax. The total cost of this contract will be distributed through the allocation model.



Assistant County Manager

SECTION #2
REJECTED BIDS

There are no items for this section.

SECTION #3
CONTRACT MODIFICATIONS

Item 3.1

RECOMMENDATION

It is recommended that the County approve a modification to this contract for the purchase and repair of equipment manufacturer (OEM) for portable generators and purchase of spare parts, as well as, the purchase of portable generators for the General Services Administration and Miami-Dade Police Departments.

Contract No.: 4227-2/07

Contract Title: **Portable Generators, Purchase, Repairs and Original Equipment Manufacturer Parts**

Description: This contract is for the purchase and repair of original equipment manufacturer (OEM) for portable generators and purchase of spare parts, as well as, the purchase of portable generators.

Type of Change: Additional spending authority

Existing Allocation: \$1,655,420

Increase By: \$ 511,000

Modified Allocation: \$2,166,420

**Using/Managing Agencies
and Funding Sources:**

<u>Department</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Aviation	\$ 178,170	\$ 0	\$ 178,170	Revenue
DERM	\$ 3,000	\$ 0	\$ 3,000	Proprietary
Fire Rescue	\$ 112,000	\$ 0	\$ 112,000	District
GSA	\$ 215,000	\$500,000	\$ 715,000	General
Housing	\$ 40,000	\$ 0	\$ 40,000	Federal
Public Library	\$ 5,000	\$ 0	\$ 5,000	Revenue
Transit	\$ 50,360	\$ 0	\$ 50,360	Operating & PTP
Park and Recreation	\$ 79,000	\$ 0	\$ 79,000	General
Police	\$ 46,140	\$ 11,000	\$ 57,140	General

Public Works	\$ 50,000	\$ 0	\$ 50,000	General & PTP
Seaport	\$ 250,500	\$ 0	\$ 250,500	Operating Revenue
Water and Sewer	<u>\$ 626,250</u>	<u>\$ 0</u>	<u>\$ 626,250</u>	Operating Revenue
Total:	\$1,655,420	\$511,000	\$2,166,420	

Current Expiration: November 30, 2006

Modified Expiration: Unchanged

Vendors:

- Adams Electrical Service Inc.
- All Power Generators Corp.
- Condo Electric Motor Repair Inc.
- Cummins Southeastern Power Inc.
- Hydraulic Technician Inc.
- Bob Mitchell Associates Inc.
- Pantropic Power Inc.
- Technical Trading Corp.
- WW Grainger Inc.

Contract Measures: None

Local Preference: Applied in accordance with the Local Preference Ordinance but did not affect the outcome of the award.

Living Wage: The Living Wage does not apply.

User Access Program (UAP): This contract does not include the 2% User Access Fee provision as the contract was awarded prior to the commencement of the UAP Program.

Contract Managers: Magda Reynaldos, Senior Procurement Contracting Agent
Department of Procurement Management

Lucy Romano, Manager 1
General Services Administration

Laura Romano, Special Project Administrator
Miami-Dade Police Department

This contract includes allocations for twelve departments. Each department designated its own Contract Manager.

**Contract Modification
Effective Date:**

The effective date of this contract modification will be 10 days after expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the Board of County Commissioners.

REASON FOR CHANGE

Authorization is requested for additional spending authority for the purchase and repair of equipment manufacturer (OEM) for portable generators and purchase of spare parts, as well as, the purchase of portable generators.

The General Administration Services Department requires additional funds to ensure that the Facilities and Utilities (FUM) Division has the funds necessary to purchase portable generators for numerous County facilities. The additional funds will also maintain and repair approximately three-hundred (300) existing generators housed in County agencies.

The Intergovernmental Bureau of the Police Department requires additional funds to ensure that its Facilities Maintenance Unit can purchase and maintain portable generators.

Both departments are being proactive in preparing for emergency situations in which power failures may affect County services. Purchasing and maintaining portable power generators is an efficient way to minimize the effects caused by power outages, and can facilitate County operations and responses to emergency situations.

Board approval of this modification is required since this modification increases the contract value by more than 20%. This exceeds the County Manager's delegated authority.

Item 3.2

RECOMMENDATION

It is recommended that the County approve a modification to this contract for the purchase of uniforms and accessories for the Miami-Dade Fire Rescue Department.

Contract No.: 6182-3/09

Contract Title: Uniforms and Accessories

Description: This contract is for the purchase of uniforms such as polo shirts, t-shirts, dress uniforms, safety gear, dress shirts and slacks, work uniforms, jumpsuits, pants, station wear, ocean wear and cold weather gear.

Type of Change: Additional spending authority

Existing Allocation: \$1,000,000

Increase By: \$1,404,640

Modified Allocation: \$2,404,640

**Using/Managing Agencies
and Funding Sources:**

<u>Department</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Fire Rescue	\$1,000,000	\$1,404,640	\$2,404,640	General Funds

Current Expiration: November 30, 2006

Modified Expiration: Unchanged

Vendors: Design lab, Inc.
Harrison Uniforms
Jules Brothers Uniforms

Contract Measures: None

Local Preference: Applied in accordance with the Local Preference Ordinance but did not affect the outcome of the award.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the 2% User Access Program provision. The User Access Program discount will be collected.

Contract Managers: Malcolm Clark, Senior Procurement Contracting Agent
Department of Procurement Management

Nirmahla Nauth, Purchasing Services Manager
Miami-Dade Fire Rescue Department

Contract Effective Date: The effective date of this contract modification will be 10 days after expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the Board of County Commissioners.

REASON FOR CHANGE

Authorization is necessary for additional spending authority for the Miami-Dade Fire Rescue Department (MDFR) to purchase uniforms for seven (7) additional classes for a total of 252 personnel in FY 05-06.

Unanticipated uniform purchases, as a result of hiring 360 new recruits during the past 18 months, have exhausted the MDFR allocation on this contract. Current plans to hire an additional 252 new recruits during the remainder of this fiscal year will require and additional \$1,404,640 in allocation before expiration on November 30, 2006. Two classes of 36 recruits graduated in January 2006 and February 2006 respectively. Another class of 36 is scheduled to graduate in March 2006. Two more classes will start the Fire College in March 2006 and recruitment is currently in process for an additional two classes.

The initial uniform issuance for each MDFR recruit is \$800. Upon graduation an additional \$420 is allowed for each recruit before commencing formal MDFR Operations duties. There are other personnel within MDFR's table of organization that require a yearly uniform allocation (Fire Inspectors, Investigators, Fire Shop Mechanics, Supply Staff, Fire Alarm Dispatchers, and other approved staff). Each uniformed position in the department is allowed, a \$420 yearly allocation for new and replacement uniforms.

Board approval of this modification is required since this modification increases the contract value beyond the \$1 Million. This exceeds the County Manager's delegated award authority.

Item 3.3

RECOMMENDATION

It is recommended that the County approve this modification to the contract for the purchase of disposal of hazardous waste services for various County departments.

Contract No.: 7224-0/05

Contract Title: Disposal of Hazardous Waste

Description: This contract for the purchase of disposal of hazardous waste services.

Type of Change: Additional spending authority and time

Existing Allocation: \$7,053,875

Increase By: \$ 172,900

Modified Allocation: \$7,226,775

**Using/Managing Agencies
and Funding Sources:**

<u>Departments</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Aviation	\$2,500,000	\$ 0	\$2,500,000	Revenue
Corrections and Rehab	\$ 25,000	\$ 0	\$ 25,000	General
DERM	\$1,775,000	\$ 0	\$1,775,000	Proprietary
Fire Rescue	\$ 15,000	\$ 0	\$ 15,000	District
GSA	\$ 387,500	\$ 0	\$ 387,500	General
Public Library	\$ 9,375	\$ 0	\$ 9,375	General
Transit	\$1,075,000	\$214,800	\$1,289,800	Operating & PTP
Police	\$ 47,600	\$ 0	\$ 47,600	General
Park and Recreation	\$ 75,000	\$ 0	\$ 75,000	General
Public Works	\$ 8,750	\$ 0	\$ 8,750	General & PTP
Seaport	\$ 25,000	\$ 0	\$ 25,000	Operating Revenue
Solid Waste	\$ 68,750	\$ 0	\$ 68,750	Operating Revenue
Water and Sewer	\$1,000,000	\$ 0	\$1,000,000	Operating Revenue
Unallocated	<u>\$ 41,900</u>	<u>-\$41,900</u>	<u>\$ 0</u>	
	\$ 7,053,875	\$ 172,900	\$7,226,775	

Current Expiration: April 30, 2006

Modified Expiration: October 31, 2006

Vendors: Perma-Fix of Ft. Lauderdale Inc.
Petroleum Management Inc.

Contract Measures: None

Local Preference: Applied in accordance with the Local Preference Ordinance but did not affect the outcome of the award.

Living Wage: The Living Wage Ordinance does apply.

User Access Program (UAP): This contract includes the 2% User Access Program provision. The User Access Program discount will be collected for all purchases that do not have a Federal funding source.

Contract Managers: Carlos Scull, Senior Procurement Contracting Agent
Department of Procurement Management

Charis Lubeck, Acting Purchasing Supervisor
Miami-Dade Transit Department

This contract includes allocations for thirteen departments. Each department has designated a Contract Manager.

Contract Effective Date: The effective date of this contract modification will be 10 days after expiration of the Mayoral veto period and completion of the period stipulated for reconsideration of the approval by the Board of County Commissioners. The additional authorization for the Public Works and Transit Departments will become effective only after approval by the Citizens' Independent Transportation Trust (CITT) or re-affirmed by the Board of County Commissioners.

REASON FOR CHANGE

Authorization is necessary for additional spending authority for time for user departments under this contract for the disposal of hazardous waste while the replacement bid is approved to be advertised, issued and awarded.

The replacement contract is currently in the approval path for advertisement after several revisions to the technical specifications. The current expiration date is April 30, 2006. Staff anticipates having the replacement for approval by the Board in October 2006.

Since \$41,900 exists in unallocated funds, only \$172,900 is being requested for the Miami-Dade Transit Department.

Board approval of this modification is required since this is the second six-month extension to the contract. This exceeds the County Manager's delegated award authority.

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit and Public Works Departments. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution. Any use of Surtax funds will be based on an allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the half penny sales tax. The total cost of this contract will be distributed through the allocation model

SECTION #4
PURCHASE MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER
GOVERNMENTAL ENTITIES

There are no items for this section.

SECTION #5
REQUESTS FOR AUTHORITY TO EXERCISE "OPTIONS-TO-RENEW" (OTR's)
UNDER EXISTING CONTRACTS THAT WOULD BRING THE CUMULATIVE
CONTRACT VALUE TO MORE THAN \$1 MILLION

There are no items for this section.

SECTION #4
PURCHASE MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER
GOVERNMENTAL ENTITIES

There are no items for this section.

SECTION #5
REQUESTS FOR AUTHORITY TO EXERCISE "OPTIONS-TO-RENEW" (OTR's)
UNDER EXISTING CONTRACTS THAT WOULD BRING THE CUMULATIVE
CONTRACT VALUE TO MORE THAN \$1 MILLION

There are no items for this section.
